

**VIETNAM'S PRESCREENING DOCUMENT FOR ELIGIBILITY FOR
ADOPTION SERVICE PROVIDER (ASP) LICENSING**

- 1. The ASP is a non-profit organization.**
 - a. Please provide ASP's legal status.

- 2. The ASP is accredited under the U.S. Intercountry Adoption Act and its implementing regulations to provide adoption services in intercountry adoption cases by the U.S. Department of State's Accrediting Entity.**
 - a. Date of accreditation and Accrediting Entity granting the accreditation

 - b. Term of validity

 - c. Whether the ASP has been subject to an adverse action or substantiated complaint under U.S. federal accreditation regulations
 - i. If yes, please describe

 - d. Whether the ASP has ever violated a law or regulation related to its U.S. state license(s) to operate
 - i. If yes, please describe

- 3. The ASP has at least three or more consecutive years of experience providing services in intercountry adoptions.**
 - a. Describe extent of experience providing intercountry adoption services, including consecutive dates of operation.

- 4. The ASP employs social and legal workers knowledgeable about Vietnam's laws, culture, and society and international laws on adoption.**
 - a. Number of such social and legal professionals currently employed by the ASP on a full-time basis in the United States
 - i. Their position titles
 - ii. Their qualifications and training (degrees, experience, etc.)
 - iii. Number who can competently speak/read/write in Vietnamese
 - iv. Whether their contract covers ethics
 1. If yes, please explain

 - b. Number of such social and legal professionals currently employed by the ASP on a full-time basis in Vietnam
 - i. Their position titles
 - ii. Their qualifications and training (degrees, experience, etc.)

- iii. Number who can competently speak/read/write in Vietnamese
- iv. Whether their contract covers ethics
 - 1. If yes, please explain

5. The ASP's Vietnam Adoption Office Director:

- a. is not a government official, in the case of Vietnamese citizens.
- b. is qualified by his/her ethical standards to provide adoption services.
 - i. Please explain
- c. has not been convicted of criminal activity.
 - i. If formerly convicted, please explain
- d. is not prohibited from entering Vietnam or from traveling outside of Vietnam.
 - i. If prohibited, please explain
- e. is qualified by his/her knowledge of Vietnamese law, culture, and society and his/her experience and knowledge of adoption laws and the intercountry adoption process.
 - i. Please explain qualifications
- f. only works with one foreign ASP.
 - i. Please name foreign ASP and its country of license

6. The ASP has experience providing adoption services to children with physical or other disabilities, including older children and children in sibling groups, as defined under Vietnam's laws.

- a. How many such children were adopted internationally, from all countries, through the ASP in each of the last three years?
 - i. What percentage of the ASP's overall intercountry adoption program did such intercountry adoptions represent in each of the last three years?
- b. How are the social professionals employed by the ASP qualified to handle adoptions of such children?
 - i. Please explain:
- c. How does the ASP prepare prospective adoptive parents for the intercountry adoption of such children?

- i. How many hours of training or counseling are required?
 - ii. Are the economic conditions, family circumstances, social environment, needs, and hobbies of Vietnamese children included as topics? Please explain.
 - d. How does the ASP prepare such children for intercountry adoption?
 - i. What organization or entity provides the preparation?
 - e. How does the ASP assist prospective adoptive parents and such children during the bonding period?
 - f. How does the ASP provide post-adoption counseling services for adoptive families and such children?
 - i. What steps does the ASP take if there are problems in the adoptive families, post-adoption?
- 7. The ASP is encouraged to provide developmental aid to nurture, care for, and educate children in disadvantaged circumstances in Vietnam.**
 - a. Has the ASP provided such developmental aid in the past?
 - i. Please explain:
 - b. Does the ASP provide such developmental aid currently?
 - i. Please explain:
 - c. Clarify how any former developmental aid did not include the provision of direct aid to nurturing centers, hospitals, birthing centers, and homeless shelters, etc. which are also placing children for intercountry adoption.
 - d. Clarify how any former or current developmental aid was/is clearly separated from intercountry adoption related activities to prevent any conflicts of interests and influence over the placement for adoption.
- 8. The ASP is encouraged to participate (provide technical assistance) to the process of development of policies and laws as well as good implementation of the policies and laws on the protection of children in special circumstances in Vietnam.**
 - a. Has the ASP participated in this process in the past few years? Please explain.
 - b. Does the ASP currently participate in such process? Please explain.

- c. Does the ASP have plans to participate in such process in the coming years? Please explain.

9. The ASP submits the following as part of its application for an adoption operation license:

- a. A written request;
- b. A copy of its charter, operational regulations, and similar documents;
- c. A copy of its U.S. Hague Accreditation certificate, including dates of validity;
- d. Annual reports from the last three years covering international adoption activities, including financial revenues, expenditures, and all activities specific to Vietnam;
- e. Evaluation report(s) on the social and legal professionals who are knowledgeable about Vietnam's laws, culture, and society and international laws on adoption that the ASP employs;
- f. Curriculum vitae, criminal background report, and copies of diplomas and certificates relevant to the skills and knowledge of the head of the ASP in the United States; and
- g. Curriculum vitae, criminal background report, and copies of diplomas and certifications relevant to the skills and knowledge of the person who will be the head of the ASP's Vietnam Adoption Office.